



2021 AGM Minutes

The **Annual General Meeting** of the **National School Sailing Association** took place on Microsoft Teams, on Tuesday 27th July 2021, at 7:30pm.

1. Apologies for absence – Terry Beale, Anna Blannin, Jennifer Conway, Michael Dennison, John Denton, John Dowd, Michael Edwards, Mel Ellis, Elena Gadded, Paul Goodison, Stuart Jones, Adrian Kemp, Andy Rangecroft, John Tilsley, Ralph Tingle and David Williamson

2. Approval of Minutes of the AGM held on Zoom, Wednesday 27th July 2020 at 7:30pm.

Proposed by Martin Passmore, Seconded by Vivienne Brookes

3. Matters arising from these minutes. – None raised

4. Chairman’s report – See attached report in the appendix below.

5. Treasurer’s report – See attached report and accounts in the appendix below.

Proposed by Martin Passmore Seconded by Neill Ranson

6. Motion to appoint an independent examiner of the accounts of the Association for 2021-2022. Nomination: Rachel Crawford ACA.

Proposed by Vivienne Brookes, Seconded by Dave Bain

7. To elect the NSSA Vice-Presidents for 2021 - 2022.

Nominations for Vice Presidents:

Beale, Terry	Jones, Stuart
Blannin, Anna	Kemp, Adrain (MBE)
Conway, Jennifer	Passmore, Martin
Dennison, Michael	Rangecroft, Andy
Denton, John	Ranson, Neill
Dowd, John	Styles, Martyn
Edwards, Michael	Tilsley, John
Ellis, Mel	Tingle, Ralph
Gaddes, Elena	Williamson, David
Goodison, Paul	

Proposed by Robert Mallett, Seconded by Dave Bain



8. To elect the Officers of the Association for 2021-2022. The following are willing to stand for election:

Chair	Steven Lloyd
Vice Chair	James Conway
Honorary Secretary	Stephanie Blondell
Honorary Treasurer	Jonathan Leeding
Chair, Sailing Committee	Thomas Rusbridge

Proposed en bloc by Neill Ransom, Seconded by Martin Passmore

9. To elect the members of the Sub-committee for 2021- 2022:

Sailing Committee

Thomas Rusbridge
 Vivienne Brookes
 Stuart Jones
 Jonathon Sweet
 Robert Mallett
 Matthew Boase
 Isobel Hopkins
 Jonathon Leeding

Proposed en bloc by Dave Bain, Seconded by Neill Ransom

10. Proposal to set the membership fees of the Association. (Effective from 1 April 2022)

The Executive Committee seeks to set the membership fees as follows:

Individual unit Members:

<i>Adult and Family - up to two adults and any of their children (who do not reach their 19th birthday during the membership year) living at the same address.....</i>	<i>£20</i>
<i>Youth.....</i>	<i>£10</i>

Organisations:

<i>Individual Establishments (Inc: Local Associations, Clubs & Schools).....</i>	<i>£20</i>
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Proposed by Dave Bain, Seconded by Robert Mallett

11. AOB – None raised

Meeting closed at 19:43pm



Appendix

2020-21 Chairman's Report

It is with pleasure that I present my annual report for what has, for the second year, been another unprecedented year.

In last year's report, I discussed COVID and its impact on our programme. I am again keen not to dwell on this but, despite a huge amount of angst and effort from so many of our dedicated members and supporters, the 2021 National Youth Regatta is our first sailing event since my last report. Although, as I write this, we are only at the start of this event, it does look like we have finally managed to negotiate all the challenges and constraints, and are hopefully set for a good week of sailing supported by some socially distanced off water activities.

I use the word 'angst' deliberately. COVID has taken a toll on so many areas of life for some many people, and our issues in the sailing community are not necessarily the most challenging of these. But I would like to acknowledge how extraordinarily difficult it has been for the NSSA team and partner organisations to keep pushing forwards in the face of so many unknowns and setbacks. For this, myself and the other member of the Exec committee, are extremely grateful for everybody's continued support.

As well as getting back out on the water for the NYR, we have had a number of areas of positive development. These include reinvigoration of the President's award, with the group set for a week onboard one of the Tall Ships Youth Trust Challenger yachts, arranged on our behalf by Jon Leeding. Tom Rushbridge has continued to head the Sailing Committee with enthusiasm and aplomb, with events shaping up and some really positive support from the RYA. I would also like to mention Steph, who has taken on an unbelievably demanding workload and somehow manages to remain positive.

Our finances will be discussed in the relevant report, but remain healthy under the continued guidance of our current treasurer, Jon Leeding.

Again, I look forward to working within our dedicated team for the year ahead to develop our organisation and help ensure we offer opportunities through sailing to children and young people for many years to come.

Steven Lloyd
Chairman of the National School Sailing Association.

26th July 2021



NSSA Treasurers Report July 2021

I would like to begin for thanking you all for making the effort to join us this evening, we continue to live in unprecedented times. There were certainly far fewer transactions through the bank account since the last AGM than I perhaps anticipated at the time of giving the last report!

I don't propose to go through the accounts line by line but would like to touch on a couple of points and will be happy to take questions at the end. Our major cost over during the last financial year was insurance. We were fortunate that, despite understandably low membership numbers and income, thanks to an increase in the value of our investments we came through the year with a very small surplus. We are very pleased to have got to this position with no detrimental impact on our finances, all things considered.

The 2020 regatta in Plymouth was obviously postponed to 2021. At year end, and as we stand, the £6,000 loan, shown on the balance sheet, remains with Plymouth Youth Sailing. We anticipate Plymouth youth Sailing repaying this loan between now and the end of this financial year. This is a briefer report than in other years commensurate with the relatively low amount of financial activity in the period.

One point related to the treasurer role I'd like to raise it that currently also entails a de-facto Membership Secretary position. To ease the burden on a single individual we shortly plan to advertise the voluntary opportunity for someone to assist with the Treasurer's role. This would provide someone with the opportunity to gain experience in these areas and give something back to a fantastic cause, without the burden of regular meeting attendance. If someone would be interested in combining with a full committee role we can explore this too. Feel free to get in touch with me if this is of interest. We will be distributing more information on this opportunity, via the usual channels, in August.

I am very happy to answer any questions that people may have. Thank you

Jonathan Leeding
NSSA Treasurer
23rd July 2021



Accounts 2020/21

National School Sailing Association

Registered Charity Number 285904



Note to the Financial Statements for year ending 31 March 2021

Accounting Policies

These accounts are drawn up on an accruals basis and include a Balance Sheet. An Annual Return, on a Receipts and Payments basis, is submitted to the Charity Commission

Investment Assets

The shares referred to are share in the COIF Charities Investment Fund. The Charities Official Investment Fund (COIF) is a fund available only to charities and is managed by CCLA Investment Management Ltd., 85 Victoria Street, London, EC4V 4ET

NSSA Regattas

The amount show is the net proceeds of the NSSA national regattas: No events took place in the financial year due to the COVID-19 pandemic.

Depreciation

The equipment shown on the Balance Sheet has been depreciated linearly at an annual rate of 20%.

Audit

The association is indebted to Rachel Crawford FCA for acting as honorary independent examiner and her attached report form part of these accounts

Signed

Date 22/07/21

Jonathan Leeding

NSSA Treasurer



Independent Examiner's Report of the Trustees of the National School Sailing Association

I report on the accounts for the year ended 31 March 2021, which are set out on pages 1 to 3.

Respective Responsibilities of Trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to:

Examine the accounts (under section 43 of the Act),

To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and

To state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion of the accounts

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - a. Proper accounting records are kept (in accordance with section 41 of the Act); and
 - b. Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Signed *Rachel Crawford* Date 22/07/21

Rachel Crawford ACA

Honorary Independent Examiner

NSSA Income/Expenditure Account for year end 31 March 2021

INCOME	Unrestricted Funds	Restricted Funds	2020/2021	2019/20
Subscriptions	995.00			3,174.50
Donations	1,419.00			4,210.00
RYA Grant	-			-
Interest/DiviCurrent acct	-			1.22
Equity Fund Div.	262.64			257.47
Deposit Account	11.71			58.90
Sales	-			-
Net proceeds regattas - Note	-			-
SubTotal			2,688.35	7,702.09
Share value increase		1,539.91	1,539.91	-
Total Income			4,228.26	7,702.09
EXPENDITURE				



	256.00			381.00
	62.50			259.77
	-			725.27
Subs to RYA & NCSS	228.60			1,636.88
Administration	-			1,710.00
Meetings/travel	500.00			1,735.00
Equipment repairs & renewals	1,967.14			2,158.66
President's Award	-			1,200.00
Grants/Awards	7.74			1,692.01
Liability and Property Ins.	44.19			801.34
Development Officer role				12,299.93
Publicity - Dinghy Show/website			3,066.17	
Net Regatta Losses				
Sub Total				1,371.54
			1,160.00	243.68
Depreciation of Equipment			-	1,615.22
Share value decrease			4,226.17	13,915.15
Total Expenditure				
Surplus/(Deficit)	2.09			(6,213.07)

NSSA Balance Sheet for year end 31 March 2021

	2020/21		2019/20	
Fixed Assets				
Tangible Assets				
Equipment at cost:	9,648.93		9,648.93	
Toppers	-			
Less proceeds on sales Sub				
Total	9,648.93		9,648.93	
Less depreciation prev.w/o	6,388.93		5,017.39	
Less depreciation - Note 5	1,160.00		1,371.54	
Fixed assets valuation	2,100.00		3,260.00	
Investment assets - Note 3 No. of COIF shares	501.60		501.60	
Share price (p)	1,792.64	8,991.88	1,485.64	7,451.97



Current Assets		
Debtors	6,000.00	6,000.00
Reserve Fund	10,105.92	9,831.57
CIH and at bank	3,463.50	4,115.67
Restricted Funds		
Regatta Contingency	9,000.00	9,000.00
Boat Fund	3,460.36	3,460.36
Damage Liability Contingency	5,000.00	5,000.00
Net Current Assets	37,029.78	37,407.60
Total Assets	48,121.66	48,119.57
:		
Pre Paid Subs 2020/2021	-	-
Total Liabilities	-	-
Total Net Assets	48,121.66	48,119.57
Accumulated Fund		
Balance at 31/3/2020	48,119.57	54,332.63
Surplus/(Deficit) for the year	2.09	(6,213.06)
Balance at 31/3/2021	48,121.66	48,119.57